

Minutes of the Trust Council held on Monday 18th July 2022 at 11:00am by electronic means

1. Welcome and Apologies

Attendees: Chris Sims, Chris Bolt, Rob Dunton, David Copley, Graham Snook, Zaira Puddephatt, Mike Bailey, David Fearn, Tim Pyatt, Terry Mundy

In attendance: Rob Dean

2. Minutes of the last meeting held 16th May 2022

Minutes agreed.

3. Actions from last meeting

3.1 Draft Safeguarding Policy. Carried forward CS.

4. Health and safety

4.1 Review of incidents and near misses. Two incidents on the Rose of Hungerford both with volunteers, one man overboard and one cut.

4.2 Review of Health and Safe Policies. Sue Kearney has reviewed the Health and Safety Policies, Mike Bailey to complete his review.

5. Finance and governance

5.1 Finance and Governance Report – Trust council noted the current financial position. Trust council accepted the recommendation on updates to policies. Chris Sims gave a verbal update on recruitment. Chantal Morgan has been hired as a permanent replacement for Jen. Chantal will start with us on August 8th. Phoebe Restorick has been hired as a parttime member of staff, Phoebe will start with us on August 1st. Jen's final day will be August 19th.

5.2 Medium term financial projections. Trust Council accepted the proposed budget process and remit for 2022.

5.3 Leases. The Aldermaston lease is waiting on Blandy and Blandy. The 2 year extension to the Newbury lease is about to expire another 2 year extension will be put in place. The Bradford On Avon lease is almost agreed, the outstanding issue is access to the toilets which CRT are happy with in principle. Bradford On Avon council have agreed in principle to take over responsibility for the toilets once CRT have refurbished them.

6. 2022 Projects

6.1 Museum relocation feasibility study. First project team meeting due to be held next week. The target is to present the results of the study to Trust Council in November.

6.2 Aldermaston Wash House. Tender received from Kingsmen Construction. Once the tender is reviewed and references taken the intention is to move forward.

6.3 Dezives rewiring – rewiring completed. Meeting to be held with AJ to discuss minor fixes relating to the kitchen and the museum, Terry to be involved.

6.4 Archive relocation – Chris Sims to chase Terry Bracher.

7. Communications

7.1 Website replacement update – the website replacement is in testing.

8. Strategic Review

Strategic Review meeting scheduled for Monday August 15th face to face in Devizes. The meeting will be facilitated by Ian Price. The primary inputs will be the current financial position and the Medium Term Financial Projects.

9. Branch Reports

9.1 Crofton Branch Report

9.2 Other Branch Reports – to note

10. Dates for future Meetings

19th September

21st November

All meetings start 11:00.am via Zoom unless otherwise agreed.

11. Any Other Business

The Reading Branch is talking to interested stakeholders about the first mile of the canal including friendlier behaviour to boaters in Reading.

Matilda Too will be running in Reading imminently.

Rob Dunton commented on the silting at Murhill Wharf. Lee Brain from CRT reported that people are turning boats at Murhill Wharf despite it not being a formal Winding Hole. Lee will get his staff to check the wharf anyway.