

Minutes of the Trust Council held on Wednesday 21st September 2022 at 11:00am by electronic means

1. Welcome and Apologies

Attendees: Chris Sims, Chris Bolt, Rob Dunton, David Copley, Graham Snook, Zaira Puddephatt, Mike Bailey, David Fearn, Tim Pyatt, Terry Mundy

In attendance: Rob Dean

2. Minutes of the last meeting held on 18th July

Minutes agreed.

3. Matters agreed in correspondence:

3.1. Grant to Enterprise (Bruce Boats) for design work on new boat

3.2. Grant to Enterprise (Matilda Too) for logos etc

3.3. Revision to Investment Policy

4. Confirmation of Honorary Memberships and benefits

Pam Swift appointed honorary member. Honorary members to receive physical copies of The Butty.

5. Actions from last meeting

3.1 Draft Safeguarding Policy. Carried forward CS.

6. Health and safety

6.1 Review of incidents and near misses.

6.2 Review of Health and Safe Policies. Sue Kearney has reviewed the Health and Safety Policies, Mike Bailey to complete his review.

7. Finance and governance

7.1 Finance and Governance Report – Trust council noted the current financial position.

7.2 Leases. The Aldermaston lease, all agreed CRT need to produce the lease the discount on the rent is equivalent to £100K. The 2-year extension to the Newbury lease has expired without a lease being formally agreed; we continue to occupy on implied periodic tenancy terms. The Bradford On Avon lease is almost agreed, the outstanding issue is access to the toilets which CRT are happy with in principle. Bradford On Avon council have proposed to take over responsibility for the toilets once CRT have refurbished them. Right of access to the towpath needs to be added to the lease. We have not paid rent this year. The target is to have the lease agreed by the end of the year. No progress on the Smithy.

7.3 Grant request – complimentary trips. Agreed

7.4 Expenditure request – KV repainting. Agreed.

8. Actions arising from the Strategy Workshop .

Chris Churchouse to tidy his report and then the report will be reissued in time for the next Trust Council meeting.

9. 2022 Projects

9.1 Crofton, after a meeting with Katherine Hann we have been encouraged to apply for a resilience grant for Crofton. Turn around on a resilience grant request is quicker than for a major grant (around 8 weeks).

9.2 Aldermaston Wash House, Kingsmen started work around September 24th.

9.3 Devizes rewiring, quote received for remedial wiring in the museum.

9.4 Archive relocation, waiting for Terry Bracher and new collection manager Ian Hicks to arrange a date for a visit to the archive.

10. Communications

10.1 Website replacement update, the website replacement is in testing.

11. Branch Reports

11.1 Crofton Branch Report, to note

11.2 Other Branch Reports, to note

12. Dates for future Meetings

21st November

All meetings start 11:00.am via Zoom unless otherwise agreed.

13. Any Other Business

None