

Minutes of the Trust Council held on Monday 21st November 2022 at 11:00am by electronic means

1. Welcome and Apologies

Attendees: Chris Sims, Chris Bolt, Rob Dunton, David Copley, Graham Snook, Zaira Puddephatt, Mike Bailey, David Fearn, Tim Pyatt, Terry Mundy

2. Minutes of the last meeting held on 21st September

Minutes agreed with minor additions from Chris Bolt.

3. Matters agreed in correspondence:

3.1. Crofton coal purchase.

4. Safeguarding policy

The draft safeguarding policy was distributed before the meeting. After the meeting a Zoom call has been held with Whitney Cawley to discuss the requirements at Crofton and helpful emails have been exchanged with Ali Cannon regarding the operation of Lady Hilda.

Action: Chris Sims to produce an updated draft.

5. Health and safety

5.1 Review of incidents and near misses. No incidents to report.

5.2 Review of Health and Safe Policies. Only the accident reporting policy is changing with the process moving to Chantal. Mike to produce revised words and to circulate to Trust Council plus Julian Foley.

6. Finance and governance

6.1 Finance and Governance Report – Trust council noted the current financial position.

6.2 2023 Budgets

- Budget addendum paper agreed
- Enterprise bids agreed
- Trust bids agreed
- BMAC signage approved
- Trust Council thanks Chris Bolt for all his work on the budget process

6.3 Leases

- Bradford on Avon, everything OK apart from access to toilets, Martin Hollis negotiating with CRT who want £250 per month.
- Newbury, we are continuing on implied tenancy terms
- Aldermaston, our new tenancy started on October 1st. The Trust will start to charge enterprise from April. We are hoping to reopen the café and Washhouse by Easter

7. Actions arising from the Strategy Workshop

Trust Council debated the paper produced by Chris Churchhouse from the Strategy Workshop. Trustees were prompted to search their contacts for possible new trustees volunteering and fundraising. It was noted that we are still looking for a replacement treasurer, a Director of Boat Operations, and several branch chairmen.

It was noted that one trustee disagreed strongly with possible plans to hand back the Devizes Wharf building

8. 2022 Projects

8.1 Crofton Connections, paper attached. Approved.

8.2 Aldermaston Wash House, work proceeding very well

8.3 Devizes rewiring, quote received for remedial wiring in the museum. Carried forward to January Trust Council

8.4 Archive relocation, waiting for Terry Bracher and new collection manager Ian Hicks to arrange a date for a visit to the archive

9. Communications

9.1 Website replacement update, the website replacement is in testing.

10. John Gould Award

Terry Munday to source a new award

11. Branch Reports

11.1 Crofton Branch Report

11.2 Other Branch Reports, to note

12. Dates for future Meetings

23rd January 2023

All meetings start 11:00.am via Zoom unless otherwise agreed.

13. Any Other Business

David Copley has decided to stand down as a trustee at the next AGM

