

**Minutes of the Trust Council meeting held on Tuesday 8th January 6.00pm
Electronic Meeting**

Action

1. Welcome and Apologies

Attendees: Chris Sims (Chair), Peter Turvey, David Fearn, David Copley, Will Job, Mike Bailey, Chris Bolt,

Apologies: Daisy Mundy, Terry Mundy **In Attendance :** Rebecca Barker, Rob Dean,

2. Minutes of last meeting held on 3rd December 2018

RD Reported that the money that was requested by Hungerford branch will not be needed.

3. Matters Arising

a. Registration of new Trustees.

CS confirmed that both Rob Dean and Tony Nares have now been removed from Companies house. Both CB and CS have now been added to both Enterprise and Trust.

CS has approached two new Trustee candidates, one has declined, and one has not yet replied.

CS

b. Wiltshire Museum Meeting

TM, RD and CS met with David Dawson who is the director of Wiltshire museum with regards to what they plan to-do with the Assizes building. The first plan will be a fundraising project.

c. John Gould Award Nomination

The candidate has been contacted and they have accepted the award. This will be presented at the May AGM.

4. Health & Safety (H&S)

There have been no major issues to report.

EST training will be started in Feb / March time.

5. Finance

CB met with both Tony Nares and Helen Flavin for a hand over.

The monthly figures are affected by timing differences, such as receipt of Gift Aid refunds. Overall the Trust is in a good financial position. The budget process has not yet been started but CB will roll this out to branches once some changes to the spreadsheet structure have been made to make a more direct link with Sage. There will be a cash flow budget for 2019.

CB would also like to look at the Trust and Enterprise bank accounts. This could mean moving some funds to other banks, both to earn interest and reduce risk.

CB would like to develop a reserves policy and an investment policy to underpin decisions.

He would also like to look at the overdraft facility and whether this is needed; decisions should only be taken after 2019 budgets are fixed.

CB

CB reported that there no changes to the commitment register. The Bath and Bristol branch will continue to draw on the register for Sulis.

Enterprise

6. WJ stated that the work that has been planned for the BMAC has been delayed. This is due to some proposed works flagging some questions with the MCA. The MCA have a consultation regarding any work to be undertaken on new-build boats. It would appear that operators of canal hire boats have not been informed regards the changes. **RD WILL BE WRITING A RESPONSE TO THE CONSULTATION.**

RD

In regard to the work, Tim Pyatt was meeting with the boat manager and the MCA consultant to look at a suitable way this can be approached. WJ reported there is a risk that BMAC may not be ready for the season.

WJ/HF

WJ reported that the Aldermaston catering team have requested that they pay their rent over 10 months.

There was a discussion surrounding the inconsistency regarding catering for volunteers across the branches. It was also queried whether there was a policy in the handbook regarding this.

CS

Crofton update

7. Over the Christmas period we have had a shut-down at Crofton, but progress is now being made on the key elements of the project that are being worked on right now.

Development Officer Beth Roper and Volunteer Chris Morgan are heading to a costume store in Bristol this week to look for specific clothing to be used for the children's dressing up box. The new interpretation is being designed to provide lots of opportunities for children to 'see' the Crofton site from their particular perspective - dressing up as the children did who lived there is a good example of how we will be bringing the site to life.

The interpretation panels are being worked on - and are slowly coming together - with lots of help from a dedicated number of expert volunteers who are sense-checking all the technical facts. Much of the content is written - and we are moving towards seeing a 'mock-up' of how the panels will look in situ during January 2019.

Training is being planned to help volunteers prepare for interviewing people for the Oral History stream of work - and we are very hopeful that this will provide us with additional documents, photographs and of course memories of the site that we will be able to document and use in the future.

A volunteer team led by Jon Willis will be conducting a trial investigative excavation of a small section of the Leat to establish the next steps and work out what should be done to manage the ongoing leak problems. The team are in consultation with Wiltshire Council and Historic England to make sure that any work to be carried out will be done effectively and respecting its grade 1 listed status. The revised Crofton Management plan will be rolled out to the volunteers in the coming weeks. This will be facilitated by RD and PT

RD/PT

Following the Crofton Management Team discussion, they agreed that they wish to continue with a 6-day public opening but closing on Mondays instead of Wednesdays. **ALL AGREED**

Report from the Chairman

8.

CS had a meeting with Alison Cannon who it has been agreed will oversee the hiring of the Lady Hilda to community and guiding/scouting groups. The boat will sit under the Bruce branch.

Any Other Business

9.

DF commented that the Bath open day was well attended and lots of leaflets and information was given out.

RD raised that after six years he will leave the advisory Board of the CRT, which was previously called the K&A Partnership, he has recommended the chair of that board to invite another member of the KACT board of trustees to join.

PT commented that out of the three perspective candidates for the new Crofton café opportunity only two have decided to continue.

DC mentioned that the planning appeal for the Fobury loop proposal had been adjourned till January. DC thinks that KACT will invited to listen on a date. He will continue to monitor.

DC

Date of next Meeting

10.

Wednesday 6th February In person in Devizes

