



## **7. Crofton update**

### **Crofton Project report**

PT gave an update on the progress of the OCS project following the progress meeting with NLHF on 5 September. A revised Business Plan will be submitted by November.

Crofton will request a six-month extension to the OCS project from the current closure date of 28 February to 28 October, in order for CB to deliver and produce the draft evaluation report.

The Development Officer, Beth Roper, completed notice on 27 September.

### **Crofton Management report**

The recently formed Management Team is now in place and working well with most positions filled, with the exception of Volunteer Manager and Education Manager. Crofton is continuing to advertise these positions.

The work on the Engineering Operations Group continues, with the following teams now in place: Health & Safety; Steaming Management; Buildings & Core Technical Infrastructure Maintenance; and, Engineering Repair, Restoration & Maintenance. Information relating to the structure and accountability of each of the teams has been cascaded to all Volunteers.

The work on the Volunteer handbook, induction process and training records continues.

A review of the catering offer at Crofton will commence from 3 October in conjunction with Enterprise and BG.

GS briefed on upcoming events and Crofton outreach and conservation activities.

## **8. AOB**

The review of Trust policy on the code of conduct for volunteers is ongoing. Update at next meeting.

National Grid are interested in talking to the Trust with regard to their work on 'undergrounding' to remove electricity pylons. Trustees were invited to participate.

The Long Life Lock Gates project is progressing well and the first gates are due to be installed this winter.

## **9. Date of next Meeting**

Monday 4 November by electronic means.

CS

ALL