

## **Minutes of the Trust Council held on Monday May 17th at 11:15am by electronic means**

### **1. Welcome and Apologies**

**Attendees:** Chris Sims, Chris Bolt, Terry Mundy, Peter Turvey, Rob Dunton, David Copley, David Fearn.

**Apologies:** Mike Bailey, Rob Dean

### **2. Minutes of the last meeting held on 15<sup>th</sup> March 2021** These were agreed and will be published on the website.

### **3. Matters raised and agreed in correspondence since last meeting**

#### **3.1 Crofton boiler survey**

#### **3.2 Devizes electrical work**

### **4. Health and safety**

Sue Kearney has reviewed the safety procedures. The amended procedures will be forwarded to the Chairman for comment. Sue has attended a number of Essential Training Sessions (EST).

### **5. Finance and governance**

Trust Council noted the financial position at the end of April. It endorsed the approach to resolving legal issues relating to leased buildings and also agreed to the development of a programme to carry out electrical condition reports across all Trust leased properties.

Trust Council agreed to a retendering for Accounting Services.

Trust Council agreed to the new Privacy Statement developed by David Fearn, which will be published on the website.

### **6. Future Trust Strategy and 2021 work programme**

#### **6.1 Devizes Wharf**

**6.1.1** High priority electrical work is booked for late May.

**6.1.2** Trust Council agreed to commission a building survey as soon as possible.

**6.1.3** In light of the survey results, and advice from Blandy and Blandy on our minimum obligations should we surrender the lease, it was agreed to seek further views on the two options of surrendering the lease or renovating the building, potentially to accommodate the Trust Archive, from all Trustees.

**6.1.4** Discussions with Wiltshire Council will be opened on the basis of the preferred option and the electrical rectification work completed on the basis of the preferred option.

**6.2** Progress on other 2021 priorities was reviewed.

### **7. Branch Reports were noted.**

### **8. Dates for future Meetings**

19<sup>th</sup> July

20<sup>th</sup> September

22<sup>nd</sup> November

All meetings start 11:15.am via Zoom unless otherwise agreed.

**9. Any Other Business**

**9.1** All future meetings are to be held via Zoom

**9.2** Peter Turvey agreed to contribute to the Rennie 200 celebration for Crofton, ensure that the Institution of Civil Engineers has a full list of Rennie structures on the K&A and invite other contributions.

**9.3** Possible new trustees were discussed.