

Minutes of the Trust Council held on Monday July 19th at 11:15am by electronic means

1. Welcome and Apologies

Attendees: Chris Sims, Chris Bolt, Terry Mundy, Peter Turvey, Rob Dunton, David Copley, Graham Snook, Zaira Puddephatt, Mike Bailey **Apologies:** David Fearn, Rob Dean

2. Minutes of the last meeting held on 17th May 2021

These were agreed and will be published on the website.

3. Matters raised and agreed in correspondence since last meeting

3.1 Co-option of Zaira Puddephatt

4. Health and safety

4.1 Review of incidents and near misses

4.1.1 At Bradford on Avon a volunteer tripped over a mooring rope.

4.1.2 At Hungerford a volunteer fell in the canal.

4.1.3 The Rose of Hungerford was rammed by a poorly driven hireboat. A body cam has been bought for the helm.

4.1.4 Crofton near miss accident, a full report is attached to these minutes.

4.2 The revised health and safety policy and supporting safety instructions were agreed by Trust Council following agreement by the Enterprise Board. These will now be issued to Branches, and the main policy will be placed on the Trust website.

5. Finance and governance

5.1 Finance Report – Trust Council noted the current financial position. Trust Council approved the appointment of Monahans as providers of accountancy services taking over from Compass. Trust Council agreed to share monthly financial statements with Branch chairmen.

5.2 Review of policies:-

5.2.1 Risk and Commitment Register to be replaced with a risk management framework.

5.2.2 Reserves reduced back to its original level of £150K.

5.2.3 Investment and Borrowing Policy maximum level of holdings with Lloyds Bank increased from £200K to £250K.

Trust Council agree the changes to the policies. It also agreed the proposed programme for revising other policies and manuals, and agreed that a Conservation policy should be developed.

6. Future Trust Strategy and 2021 work programme

6.1 Medium term financial projections were noted. Trust Council agreed that, as a general rule, external funding of at least 50% should be secured before considering use of Trust reserves.

6.2 Devizes Wharf, Trust Council agreed to obtain quotes from Nulectrics for a full rewiring of the building, quotes for repairs to the balcony, arrange a full fire inspection of the building and with the Devizes Branch arrange for a clear out of the store rooms.

6.3 Progress on other 2021 priorities was reviewed, face to face meetings with all Branch Chairmen are to be held in October and April.

7. Branch Reports were noted.

8. Dates for future Meetings

20th September

22nd November

All meetings start 11:00.am via Zoom unless otherwise agreed.

9. Any Other Business

9.1 Peter Turvey gave his apologies for the September meeting.